

## **Property Management Services by Burr Residential Services**

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<http://coreyburr.com/services/property-management-services/>

**Separate from TTRSIR, Burr Residential Properties offers Property Management services.**

Contact [Corey Burr](#) or [Maria Barbi](#) for details.

### **Renting a Home**

Entrusting a large investment to a property manager is a matter of trust. You want to make sure your property is taken care of, the tenants are content and pay rent on time and the financial accounting is transparent and accurate for tax purposes. Burr Residential Properties' property management services strive to fulfill all of the above.

With one office location, active broker involvement, management of fewer than fifty properties in Washington, DC, and Maryland and all the marketing strength of larger firms, we know how to manage your property well while maintaining the utmost in personal service, property care, discretion and enthusiasm that can only be provided by a smaller firm.

With nearly 40 years' experience, we have become intimately familiar with all the issues that can arise during the management of a property. We manage properties from efficiency apartments to million dollar homes.

#### **Our services include:**

- Advise landlord on home improvements to maximize rental income
- Find tenant, including MLS entry and placement of advertisements
- Process rental application in a timely manner
- Check credit worthiness of a prospective tenant
- Check tenant references and job
- Verify rental payment history
- Prepare lease
- Open security deposit escrow account at local bank
- Oversee move-in process and transfer of utilities
- Collect monthly rent
- Pay monthly bills, including mortgage and association fees
- Disburse monthly proceeds as directed
- Address tenant concerns regarding repairs
- Arrange home repairs through extensive network of trustworthy contractors
- Send/email monthly and year-end credit and debit accounting statement
- Oversee transfer of the property back to you at lease termination

For a more complete understanding of our services, we advise a personal meeting with us and a tour of your property.

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